



The Presbyterian University of East Africa

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VACANCIES

The Presbyterian University of East Africa (PUEA) is a faith-based Chartered University located at Thogoto, Kikuyu in Kiambu County.

We wish to invite qualified applicants for the following positions:

S/No.	REFERENCE NUMBER	DEPARTMENT	DESIGNATION
1.	PUEA/NUR/21/12/2020	Nursing	Lecturer
2.	PUEA/ML/21/12/2020	Health Sciences	Lecturer (Medical)
3.	PUEA/TR/21/12/2020	Transport	Driver
4.	PUEA/HK/21/12/2020	Housekeeping	Janitors

For details on the qualifications and application procedures, please visit our website www.puea.ac.ke

To apply, send your current Curriculum Vitae (C.V) and testimonials to:

The Human Resource Office
Presbyterian University of East Africa
jobs@puea.ac.ke
P.O BOX 387-00902
KIKUYU

To be received on or before 15th January, 2020. Only shortlisted candidates will be contacted.

All the positions above require individuals who are committed to high ethical standards, integrity and professionalism.

THE PRESBYTERIAN UNIVERSITY OF EAST AFRICA

JOB/POSITION TITLE: LECTURER (MEDICAL)

REFERENCE NUMBER: PUEA/ML/21/12/2020

DEPARTMENT: HEALTH SCIENCES

POSITIONS: 1

SCHOOL OF HEALTH SCIENCES

Applications are hereby invited for the post of a lecturer (medical) in the School of Health Sciences.

JOB SPECIFICATIONS:

- Successful candidates must have a MBChB or equivalent qualification
- Successful candidate must be licenced and registered by the Kenya Medical, Pharmacy and Dentists Board (KMP&DB)
- Candidate should demonstrate Professional Membership to relevant body(ies)
- Candidate should have interest in working in a teaching institution and commitment to the growth of other health professionals and ready to teach in all the departments of School of health sciences (includes Department of Occupational Therapy, Department of Nursing and Department of Clinical Medicine and Surgery)
- Previous experience in a teaching institution is highly recommended.
- Candidate should be available immediately.

THE PRESBYTERIAN UNIVERSITY OF EAST AFRICA

JOB/POSITION TITLE: DRIVER

DEPARTMENT: TRANSPORT

REFERENCE NUMBER: PUEA/TR/21/12/2020

POSITIONS: 1

JOB SUMMARY:

We are looking for a responsible and reliable University Bus Driver to transport staff and students and ensure their safety.

To be successful as a University Bus Driver you should enjoy working with students and strictly observe passenger transport regulations. Ultimately, a top-notch University Bus Driver should be meticulous when it comes to vehicle inspections and regard passenger safety as the highest priority.

JOB SPECIFICATIONS:

- Minimum requirement KCSE certificate
- Valid driving license (BC1) required.
- School bus endorsement required.
- Clean driving record.
- Over 5 Years' experience as a driver.
- Experience working with students preferred.
- Working knowledge of first aid procedures.
- Valid certificate of good conduct.

THE PRESBYTERIAN UNIVERSITY OF EAST AFRICA

JOB/POSITION TITLE: LECTURER

DEPARTMENT: NURSING

REFERENCE NUMBER: PUEA/NUR/21/12/2020

POSITIONS: 4

JOB SUMMARY:

The successful candidate will be responsible for teaching, scholarly productivity and undertake administrative functions.

JOB SPECIFICATIONS:

ACADEMIC & PROFESSIONAL QUALIFICATIONS/ TRAINING & WORK EXPERIENCE

- Minimum MSc. In any of the following ; Midwifery, General Nursing, Community health nursing, or Nursing Education/Leadership/Management. PhD in related areas is desirable.
- Minimum of 3 years teaching experience in a recognized University or college.
- Expertise and preparation in relevant nursing field.
- Experience with curriculum and course development is an added advantage.
- Experience with curriculum and course development is an added advantage.
- Current Registration and licensure with the Nursing council of Kenya (NCK)

KNOWLEDGE AND COMPETENCIES

- Good interpersonal/communication skills
- Good organizational skills
- Counselling skills
- Competency in specialized field of teaching

THE PRESBYTERIAN UNIVERSITY OF EAST AFRICA

JOB/POSITION TITLE: JANITORS (Men and Ladies' Hostels)

DEPARTMENT: HOUSEKEEPING

REFERENCE NUMBER: PUEA/HK/21/12/2020

POSITIONS: 2

JOB SUMMARY:

The incumbent will be responsible for the monitoring and well-being of the welfare of the students, including supervision of the cleanliness and maintenance of the ladies' and the Men's hostels in an effective manner.

JOB SPECIFICATIONS:

- Diploma in a related field.
- Minimum of 5 years work experience in a similar position, preferably in a boarding school or University setting.
- He /She must have a liking for and understanding of young people and should be firm and able to demonstrate good sense.
- Should have good personal inter-active skills with young people and be a good listener, flexible in outlook, reliable, warm and friendly disposition, with sufficient sensitivity to show tact and diplomacy.

KEY COMPETENCIES:

- Customer Focus
- Team Work
- Managing performance
- Results Oriented
- Reliable with demonstrated interpersonal skills
- Must have a high degree of professionalism and ethics