



The Presbyterian University of East Africa

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Office of the Vice Chancellor

MEMO

TO : ALL PUEA STAFF AND STUDENTS
FROM : VICE CHANCELLOR
DATE : MONDAY 21ST JUNE 2021
SUBJECT : IMPORTANT TIMELINES FOR THE 11TH GRADUATION CEREMONY

As earlier communicated, The Presbyterian University of East Africa (PUEA) will be conducting her 11th Graduation Ceremony virtually on Friday, 2nd July 2021 under the theme, "Education for Resilience in a Dynamic World." The following timelines must be strictly observed by all potential Graduating Class of 2020:

No.	Activity	Time Frame	Deadline
1.	Application for graduation by all graduands	17 th - 21 st May 2021	21 st May 2021
2.	Clearance of all financial obligations to PUEA and payment of graduation fees by all graduands	17 th - 21 st May 2021	21 st May 2021
3.	Signing of KUCCPS Nominal Roll for Government sponsored students for the Academic year 2016 - 2017 in the Admissions office.	15 th - 25 th June 2021	25 th June 2021
4.	Individual graduands' passport-size photo taking at the University by the ICT department starting from 8:00 am to 5:00 pm. Photos will be used for the virtual graduation. NB: Only students cleared to graduate by the University will be taken passport-size photos.	23 rd - 25 th June 2021	25 th June 2021
5.	Collection of graduation regalia (gowns) from the University Admissions Office	23 rd - 25 th June 2021	25 th June 2021
6.	Return of Graduation Regalia (gowns) to the Admissions Office	12 th - 16 th July 2021	16 th July 2021


NB: This is to inform you that returning of graduation regalia (gowns) after the stated deadline will attract a fine of Ksh. 1,000/= per day.

All important information regarding the 11th Graduation Ceremony will be available via graduation.puea.ac.ke

Kindly cooperate.

Thank you.

Yours faithfully,


Prof. John K. Mungania, PhD.
Vice Chancellor, PUEA

