



# The Presbyterian University of East Africa

P. O. Box 387- 00902, Kikuyu, Kenya

Tel: 0723-799904/0733-552223, Fax: 020-2192892

## **DIRECTOR QUALITY ASSURANCE**

TO : COURSE /LECTURER EVALUATION ADMINISTRATORS

FROM : Director, Quality Assurance

DATE : 3<sup>rd</sup> August 2021

### **SUBJECT: COURSE/LECTURER EVALUATION MEETING**

Notice is hereby given of Course/Lecturer Evaluation meeting to be held on Wednesday **4<sup>th</sup> August 2021, at 9.00 a.m in Lecture Room 20.**

The agenda of the meeting is Course/Lecturer Evaluation exercise to be held from Monday 9<sup>th</sup> to Friday 13<sup>th</sup> August 2021. The following members are invited.

NO.	NAME	DEPARTMENT/OFFICE	CELL PHONE
1.	John Odaji	Admissions Office	
2.	Edna Kathure	Admissions Office (Team Leader)	
3.	Joseph Ndegwa	Communication Department ((Team Leader)	
4.	Rosemary Njeru	Communication/Hotel & Tourism Department	
5.	Eunice Ngesa	Computer Science Department	
6.	Naoh Kiplagat	Education Department	
7.	Ida Gatwiri	Examinations Office	
8.	Kelvin Karugu	Finance Office	
9.	Lucy Mwenda	Finance Office	
10.	Alex Kinyua	Hospitality Department	
11.	Catherine Wanjiru	Hospitality Department	
12.	Purity Wanjiru	Hospitality Department	
13.	Susan Wanjira	Computer Science Department	



14.	Joy Mwaniki	Human Resource Office	
15.	Dominic Muriithi	ICT Office	
16.	Michael Karani	ICT Office	
17.	Francis Njoroge	ICT Office <b>(Team Leader)</b>	
18.	Doreen Maragia	Occupational Therapy	
19.	Nancy Kajuju	Procurement Office	
20.	Terry Chege	Procurement Office	
21.	John Maina	Sports Office <b>(Team Leader)</b>	
22.	Josephine Njoki	Theology Department	
23.	Abigail Mwende	University Library	
24.	Carol Kihia	University Library	
25.	Eunice Kabura	University Library	

Thank you



Dr. Jackson M. Njage-Rwito, Ed.D, M.Ed, BAEd (Hons). FKIM.

**DIRECTOR – QUALITY ASSURANCE**

Cc: REG (HRAP)

ICT