



**The Presbyterian University of East Africa**

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**MEMO**

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**TO: ALL 1<sup>ST</sup> YEARS STUDENTS**  
**FROM: ICT DEPARTMENT**  
**DATE: THURSDAY 9<sup>TH</sup> SEPTEMBER 2021**  
**SUBJECT: PASSPORT PHOTO TAKING FOR PRODUCTION OF STUDENT ID CARDS**

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Kindly avail yourselves at the tent outside the cafeteria for the passport photo taking exercise as per the schedule below. The passport photos will be used for printing student identification cards.

DAY	TIME	
	MORNING (9:00 AM-12:00 NOON)	AFTERNOON (2:00PM-4:30PM)
MONDAY (13/09/2021)	<ul style="list-style-type: none"><li>• Bachelor of Business Administration</li><li>• Master of Business Administration</li><li>• Certificate/Diploma in Business Administration</li></ul>	<ul style="list-style-type: none"><li>• Bachelor of Science in Computer Science</li><li>• Certificate/Diploma in Computer Science</li><li>• Certificate/Diploma Journalism and Mass Communication</li></ul>
TUESDAY (14/09/2021)	<ul style="list-style-type: none"><li>• Bachelor of Science in Nursing</li><li>• Bachelor of Arts in Journalism and Communication</li><li>• Certificate/Diploma in Theology</li></ul>	<ul style="list-style-type: none"><li>• Bachelor of Science in Hospitality and Tourism Management</li><li>• Diploma in Hospitality and Tourism Management</li><li>• Certificate/Diploma in Counseling Psychology</li></ul>
WEDNESDAY (15/09/2021)	<ul style="list-style-type: none"><li>• Bachelor of Education Science</li><li>• Master of Education in Educational Management</li></ul>	
THURSDAY (16/09/2021)	<ul style="list-style-type: none"><li>• Bachelor in Theology</li><li>• Diploma In Theology</li><li>• Bachelor of Education (Early Childhood Education)</li></ul>	<ul style="list-style-type: none"><li>• Bachelor of Science in Occupational Therapy</li></ul>
FRIDAY (17/09/2020)	<ul style="list-style-type: none"><li>• Bachelor of Education Arts</li></ul>	

**NB: COVID-19 Protocols must be observed during the exercise.**

Thank you.



**George Chege**  
**ICT Manager**

Copy to:

- ✓ Vice Chancellor
- ✓ DVC- Finance, Administration, Planning and Research (FAPR)
- ✓ Registrar, Human Resource, Administration and Planning (HRAP)
- ✓ Registrar, Academics and Student Affairs (ASA)
- ✓ Dean of Students
- ✓ Chairman - PUSA