

**FIRST YEAR ORIENTATION PROGRAMME  
FRIDAY 19<sup>TH</sup> – TUESDAY 23<sup>RD</sup> MAY 2023**



**The Presbyterian University of East Africa**

**P. O. Box 387- 00902, Kikuyu, Kenya**

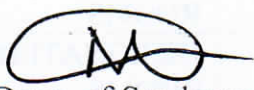
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<b>DAY 1</b>	<b>Friday, 19<sup>th</sup> May</b>		
<b>TIME</b>	<b>EVENT</b>	<b>ACTION BY</b>	<b>VENUE</b>
9.00-9.30AM	<b>Devotion</b>	University Chaplain, Rev John Gatu	Room 20
9.30AM-10.00AM	a. Introduction of Heads Departments and sections b. Academic Matters/programs c. Student Handbook/Affairs	Deputy Vice Chancellor - Dr John Wakhanu  Registrar - Ms. M. M. Mainye	Room 20
<b>10:30 – 11:00 AM</b>	<b>TEA BREAK</b>		
11.00 AM- 1.00 PM	Departmental Orientation	HODs	DESIGNATED ROOMS
<b>1.00PM</b>	<b>LUNCH BREAK</b>		
2.00- 4. 00 PM	Departmental Orientation	HODs	DESIGNATED ROOMS
4.30 PM	Closing prayers	Departmental Representative	DESIGNATED ROOMS
<b>DAY 2</b>	<b>Monday 22<sup>nd</sup></b>		
<b>TIME</b>	<b>EVENT</b>	<b>ACTION BY</b>	<b>VENUE</b>
8.30-9.00 AM	Devotion	University Chaplain, Rev John Gatu	Room 20
9:00-9:30 AM	Human Resource Matters /Accommodation	Human Resource Manager – Lucy Wairimu	Room 20
9.30-10.00 AM	Finances, Scholarship/Bursary, HELB,	Finance Officer, Mr. Samuel Ndung'u	Room 20
10.00-10.30 AM	Catering/Security	Mr. Anderson Lizalia, Mr. Charles Muchina	Room 20
<b>10.30-11.00 AM</b>	<b>TEA BREAK</b>		
11.00-12.00 PM	University life /Student leadership	University Counselor-Rev Daniel Emoru Dean of Students- Dr Solomon Muriiki PUSA Chairman-Ezra Ruto	Room 20
12.00-1.00 PM	Sports, Clubs and recreation	Mr. Aaron Seki	Room 20
<b>1.00-2:00 PM</b>	<b>LUNCH BREAK</b>		
2.00 – 5:00 PM	<b>ICT</b>	ICT Manager- Mr George Chege	Library

<b>DAY 3</b>		<b>Tuesday 23<sup>rd</sup></b>	
<b>TIME</b>	<b>EVENT</b>	<b>ACTION BY</b>	<b>VENUE</b>
8.30- 9.00 AM	Prayers	University Chaplain, Rev. John Gatu	Room 20
9.30-10.30 AM	Vice Chancellor's forum	Vice Chancellor-Prof. Wangari Mwai	Room 20
<b>10.30-11.30 AM</b>	<b>TEA BREAK</b>		
11.00AM- 1.00 PM	Chapel	Chaplain-	Room 20
1.00PM	Closing prayer	University Chaplain, Rev. John Gatu	Room 20
<b>1.05-2.00 PM</b>		<b>LUNCH BREAK</b>	
2.00-5.00 PM	Library	Ag. Librarian	Library
<b>DAY 4</b>		<b>Wednesday 24<sup>th</sup></b>	
<b>TIME</b>	<b>EVENT</b>	<b>ACTION BY</b>	<b>VENUE</b>
8.00 AM – 5.00 PM	Classes Begins	Lecturers	DESIGNATED ROOMS

**N/B:**

During the VC's session all HODs and Head of Sections are expected to be present

  
Dean of Students,

**Dr. Solomon Muriiki**

